

Request for Tender

Reference number	DW26 - 0101
Title	Provision of Professional Lifeguard Services
Close date	2.00 pm Australian Central Standard Time (ACST) Friday, 29 May 2026 LATE TENDERS MAY NOT BE ACCEPTED

How to respond to this Request for Tender
Complete the Tender Response Schedules provided separately. This will become your Tender which must be lodged electronically: Electronic lodgement: https://www.waterfront.nt.gov.au/tenders No other form of delivery is accepted.

Contents

- 1. Conditions of Tendering 3
- 2. Annexure to the Conditions of Tendering..... 5
- 3. Draft Contract 8
- 4. Scope of Services 9

Response Schedules are provided separately from this Request for Tender.

1. Conditions of Tendering

The Conditions of Tendering applicable to this RFT are the Northern Territory Government Conditions of **Tendering 5.6 (4 April 2024)**

1.1. Special Conditions of Tendering

Words and phrases used in these Special Conditions that are defined in the Conditions of Tendering have the meanings given to them in the relevant conditions.

In the event of any inconsistency between these Special Conditions and the Conditions of Tendering, these Special Conditions will take precedence.

The Conditions of Tendering are amended as follows:

1.1.1. Clause 1 interpretation is amended by inserting the following definitions:

‘Non-shortlisted Tenders’ means those Tender Responses that are not shortlisted for detailed assessment under clause 22.4.

‘Shortlisted Tenders’ means those Tender Responses shortlisted for detailed assessment under clause 22.4.

1.1.2. Clause 22 conduct of the assessment is amended to insert the following:

“22.4 Tender Shortlisting Process

22.4.1 General

All admissible Tender Responses will be subject to the shortlisting process set out at clause 22.4.2.

22.4.2 Shortlisting

- (a) Tender Responses will be shortlisted based on:
 - (i) completeness of response;
 - (ii) local content;
 - (iii) relevant experience/past performance;
 - (iv) whether the Tender Response presents an acceptable level of risk to the Principal; and
 - (v) price.
- (b) The Principal reserves the right, in its absolute discretion, to shortlist any number of Tender Responses, including one or more, all or none of the Tender Responses.

- (c) The Principal is not obliged to shortlist the lowest priced Tender Responses.
- (d) The Principal reserves the right, in its absolute discretion, to shortlist Tender Responses by taking into account any other factors it deems necessary and appropriate.
- (e) The Principal reserves the right at its absolute discretion, to remove a Tender Response from the shortlist at any time for any reason and will notify the Tenderer of its removal from the shortlist without any obligation to provide reasons for the removal.

22.4.3 Shortlisted Tender responses

- (a) If a Tender response is shortlisted, the Tenderer will be notified in writing by the Principal of that fact.
- (b) Shortlisted responses will then proceed to the detailed assessment.

22.4.4 Non-shortlisted Tender responses

- (a) Where a Tender response is not shortlisted, the Tenderer will be notified in writing by the Principal of that fact.
- (b) Non-shortlisted Tender responses will be held in reserve to be considered in the event that the Principal elects not to proceed with any shortlisted Tender responses.
- (c) A Tenderer that has received notification under clause 22.4.4(a) shall be entitled to withdraw their Tender response by giving the Principal written notice of such withdrawal within 5 business days of receiving the notice under clause 22.4.4(a).
- (d) Where a Tenderers Tender response was not shortlisted under clause 22.4, that Tenderer will be entitled to request a debriefing in accordance with clause 25, as to why their Tender Response was not shortlisted, at the conclusion of the RFT process. The information discussed will be limited to the aspects of the Tender Response that were considered in the shortlisting process.”

2. Annexure to the Conditions of Tendering

Detailed below are the specific requirements applicable to this RFT.

T01.	For enquiries contact (Clause 2.5 – Conditions of Tendering)	Name	Ralph D'Souza
		Telephone	(08) 8999 5155
		Email	ralph.dsouza@nt.gov.au
T02.	Site Inspection (Clause 4 – Conditions of Tendering)		No
T03.	Industry Briefing (Clause 5 – Conditions of Tendering)		No
T04.	Enquiries about lodgement contact (Clause 17 – Conditions of Tendering)	Name	Tenders Manager
		Telephone	(08) 8999 5155
		Email	ralph.dsouza@nt.gov.au
T05.	Probity Advisor (Clause 2.6 – Conditions of Tendering)	Name	Not Applicable
T06.	Documents to be Lodged (Clause 2.1 – Conditions of Tendering)		Tenderer Details Declaration by Tenderer Schedule of Rates Response to Assessment Criteria Performance Plan Proposal Amendments to Draft Contract

T07.	Tender Validity period (Clause 3 – Conditions of Tendering)	120 Days
T08.	Industry Accreditation (Clause 6 – Conditions of Tendering)	No
T09.	Alternative offer (Clause 7 – Conditions of Tendering)	No
T10.	Part Offer (Clause 8 – Conditions of Tendering)	No
T11.	Panel Period Contract (Clause 11 – Conditions of Tendering)	No
T12.	Common Use Contract (Clause 12 – Conditions of Tendering)	No
T13.	Apprentices and Trainees (Clause 14.1 – Conditions of Tendering)	No
T14.	Indigenous Development Plan (Clause 14.2 – Conditions of Tendering)	No
T15.	Indigenous Employment (Clause 14.3 – Conditions of Tendering)	No
T16.	Industry Participation Plan (Clause 15 – Conditions of Tendering)	No
T17.	Changes to Conditions of Contract (Clause 20.2 – Conditions of Tendering)	Yes
T18.	Assessment Criteria weightings (Clause 21– Conditions of Tendering)	Price 30%

Relevant Experience/Past Performance	30%
Local Content	10%
Capacity	30%
Total	100%

T19.	Site Specific Conditions (Clause 26– Conditions of Tendering)	No
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T20.	Specified Sub-Contractors (Clause 27 – Conditions of Tendering)	No
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3. Draft Contract

The Draft Contract comprises the following documents:

- the Formal Instrument of Agreement;
- the Contract Details;
- the Conditions of Contract; and
- the Scope of Services.

These documents are provided separately, in Word format, with the RFT document.

The Conditions of Contract are based on and amended from the Northern Territory Government Conditions of Contract – Supply of Services Period Contract (Version 5.4 November 2019).

Tenderers please note:

The Conditions of Tender (referred to in Section 1) and the Draft Contract are provided separately with the RFT document.

Electronic copies of the Conditions of Tender and the Draft Contract are available from the Corporation.

Alternatively, hard copies (paper) are also available from the Corporation.

You are advised to ensure you are familiar with the rules of tendering and with the contractual obligations of the parties under the proposed Contract. You are further advised to reference the Annexure to Conditions of Tendering and Contract Details, which detail specific requirements applicable to this RFT and the proposed Contract, respectively.

4. Scope of Services

The Scope of Services is provided separately as part of the Draft Contract.